



Bramhall High School

Information and Guidance Policy

Updated: September 2018
Review Date: October 2019



Information and Guidance Policy (IAG) 2017

'Pupils receive impartial and useful careers information and guidance to support their next stage of development. Over recent years, all pupils leaving the school have gone on to further education, employment or training.' OFSTED 2017

Bramhall High School recognises the essential part played by IAG in supporting all young people to make choices about their lifestyle, education and future careers, to raise their aspiration and achievements. Bramhall High School provides guidance through all the key stages of a student's school career.

IAG plays an important role in developing our approach to broadening the curriculum, increasing participation and improving the achievement and progress of all students. We work in close partnership with Stockport Local Authority in ensuring clear and independent guidance for each and every one of our students and access a range of innovative opportunities afforded to us.

Rationale

This policy sets out a commitment by Bramhall High School to implement IAG standards and to support an entitlement for all our students. It has been developed based on the OFSTED guidance 'Going in the right direction?'

As a school we aim to broaden the 11-16 curriculums available to students, to make it accessible, attractive, and relevant and provide clear progression, coherent programmes and flexible, differentiated learning opportunities.

Student Entitlement

Young people at Bramhall High School are entitled to receive:

Clear impartial advice and information on all the options available, so that they understand what they need to help make choices and devise a career plan for the future. Each student in Year 10 and 11 has an impartial advice and information guidance interview with a worker from SFYP. Bramhall High School buys into this provision. For 2017 our SFYP worker is Vanessa Gilbert.

- One to one meetings Year 10 and 11
- Follow up meetings and home visits are undertaken where necessary.

- The SYFP worker also attends Student Reviews
- Year 8 & 9 vulnerable learners
- All Year 10 and 11 students are considered vulnerable until they have been accepted on a course and have embarked and completed for two terms this course of study at Post 16. Stockport LA tracks and monitors this carefully.

Key Stage 3

At the end of KS3 students examine post 14 options and potential career paths. Year 8 students all receive an Individual Options Guidance meeting with a senior member of staff – whereby progress data and aspirations are discussed with each student and parent. Options choices are a partnership between school and home and have to be signed off by the parent / carer. Training was given to the interviewing staff.

Year 7	Transition Year – Progress Trackers Careers Board Careers LRC section Life Skills Days – Finance and futures	
Year 8	Careers Café Progress Trackers Careers Board Careers LRC section Life Skills Days– Finance and futures Vulnerable Learners one to one with SFYP Options Process – Spring Term Progress Trackers Careers Board Careers LRC section Life Skills Days – Finance and futures	

Key Stage 4

Bramhall High School does not have a Post 16 Centre and this opens up substantial opportunities for our students. Our students are encouraged to tailor their futures to the appropriate Post 16 establishment that meets their needs. We analyse our data carefully to ascertain any trends or how we can improve our guidance. Data is provided by Stockport Authority. Bramhall High School Year 11 2016: 100% placement.

The following Post 16 providers that our students currently progress on to are:

- Wilmslow High School
- Aquinas College
- Poynton High School
- Xaverian College
- Altrincham Boys Grammar
- Cheadle and Marple College
- Reaseheath College
- Stockport College

To support Post 16 provisions, Bramhall High School undertakes the following, in addition to individual interviews:

<p>Year 10</p>	<p>One to one interviews with SFYP</p> <p>Post 16 Providers Event at Bramhall High School : Attended by 15 Post 16 providers</p> <p>Students attend the Stockport LA Post 16 Providers event at the Town Hall – includes Post 16 Providers, Apprenticeships and Local Employers.</p> <p>Identified students in Year 10 have the opportunity to attend the National Apprenticeship event in Birmingham and The Stockport LA Apprenticeship Event</p> <p>Year 10 Careers SoL on the VLE – to be undertaken in Core Time: <u>Course outline</u></p> <p>Lesson</p> <ol style="list-style-type: none"> 1. Self-assessment classroom 2. Self-development classroom 3&4. Kudos computer 5. Post 16 pathways* LRC/computer 6. Letter of Application classroom 7&8. CV* classroom/computer 9&10. Interview classroom 11. Support inside and outside school LRC 12. College computer
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	<p>13. University* computer</p> <p>14. Student Finance* classroom</p> <p><u>Rationale</u></p> <p>There are three main areas of career education in year 10:</p> <ul style="list-style-type: none"> • Self-development – students to become more aware of the skills and qualities required by colleges, employers and universities. • Career Exploration – investigating opportunities. • Career Management – understanding the processes of obtaining employment, course places and funding. <p>Work placements to support vocational learning and selected students.</p> <p>Student Leadership</p> <p>Work placements for vulnerable placements</p> <p>College Courses to raise engagement</p> <p>Life Skills Days– Finance and futures</p>
<p>Year 11</p>	<p>One to one interviews with SFYP</p> <p>Information Packs on Post 16 Providers and Apprenticeships in the local region</p> <p>Post 16 Providers Event at Bramhall High School – July 4th Attended by 15 Post 16 providers</p> <p>Students attend the Stockport LA Post 16 Providers event at the Town Hall – includes Post 16 Providers, Apprenticeships and Local Employers. Total of 55 providers</p> <p>University Trips including Oxford</p> <p>Data Conference: Students analyse their own Progress Data, Careers, ‘Which Way Now?’ Post 16 / 18 providers, Interview Techniques, Motivational Speaker.</p> <p>Young Enterprise</p>

	<p>Post 16 Assemblies</p> <p>Intervention Class following Stockport LA SoL for Apprenticeships</p> <p>Life Skills Days – Finance and futures Student Leadership</p> <p>Work placements for vulnerable placements</p> <p>College Courses to raise engagement</p>
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The opportunity to apply for post 16 options and be supported in their application process regular personal support and information on how well they are doing help to decide what to do when they complete their course, including further learning, training or employment a programme of **impartial** careers education helping them to develop skills and knowledge to make choices and the transition to work and learning the opportunity to be involved in making decisions about things that affect their learning an opportunity to develop an individual learning plan the opportunity to learn through the experience of work, to learn about work and learn the skills for work. This entitlement will be published and made known to all students, staff and parents/carers from Year 7 onwards through individual school careers education, information, advice and guidance policies, student planning materials, school prospectus and websites (N.B. Routes Ahead to be used as the main information resource for 14-19 learning opportunities). Students will be encouraged to review their entitlement and provide feedback within tutorials and via student council and consultation processes.

National Careers Service

The National Careers Service provides information, advice and guidance to help you make decisions on learning, training and work opportunities. The service offers confidential and impartial advice. Qualified careers advisers support this.

How we can help you.

We know that everyone has the ability and potential to develop and grow in their lives and careers. We also understand that sometimes things get in the way and can hold you back.

The National Careers Service website aims to:

- Help you with careers decisions and planning.
- Support you in reviewing your skills and abilities and develop new goals.
- Motivate you to implement your plan of action.
- Enable you to make the best use of high quality career related tools.

Senior Members of Staff Responsible

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