

Bramhall High School

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home. This document is subject to change and will act as a live document on the website.

The remote curriculum: what is taught to pupils at home

We teach the same curriculum remotely as we do in school wherever possible and appropriate:

- New content is delivered via the remote learning offer. The vast majority of subjects are following the same curriculum plan they would face-to-face. A small number have adapted the sequence to suit the restrictions of remote learning.
- Live MS Teams lessons occur covering most learning sessions. This is augmented by the use of online resources such as National Oak Academy.
- The small number of subjects, which are exempt, will still provide work to independently complete e.g. Core PE and Accelerated Reader.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

All students follow their timetable throughout the day. Five hours of remote learning is provided each day either on Microsoft (MS) Teams in the 'Assignments' section or on Satchel One (Show My Homework). For the vast majority of sessions, a 'live' MS Teams session lasting approximately 15-30 minutes scaffolds the learning. Students can then work independently on the assigned tasks. Staff will use other online resources to augment their remote lesson e.g. Oak Academy.

Practical subjects at KS3 (Art, Design and Technology, Drama and Music) set longer-term projects on Satchel One. The work is chunked into weekly tasks and interim assessment points. Students are supported through these with weekly MS Stream videos, which outline what needs to be completed and how to do this or a weekly MS Teams tutorial where students can access help if required.

Students are able to see all booked in MS Teams sessions in their calendar view on MS Teams. Please be aware that when staff are on the rota for supervision of the critical

worker groups, they will not be able to facilitate a 'live' MS Teams session. Work will instead be set on either Satchel One or MS Teams in the 'assignments' section.

If a member of staff is absent from school, cover work will be provided on Satchel One and the MS Teams invite will be deleted.

Please note Period 1 starts at 9.15 am to facilitate staff getting their own children into childcare/school.

Accessing remote education

How will my child access any online remote education you are providing?

Bramhall High School utilises two major learning platforms:

- 1) MS Teams. This facilitates 'live lessons', but also has an 'assignments' section where students can complete documents in the cloud and staff can provide feedback on this directly. It is essentially a virtual exercise book.
- 2) Satchel One (Show My Homework). Students have been using this throughout school for homework. Staff can set work on here and students can submit completed work to their teacher.

Both key learning platforms are accessed by your son/daughter using their full school email address and the password they would login to a PC in school. Staff are only expected to post work in one or the other of these platforms and they will not be requested to duplicate this work. A centralised list of which staff are setting in which area will be available on the school website soon.

Please be aware that some departments are also using subject specific learning platforms e.g. Hegarty Maths.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

The main learning platform for 'live' lessons, MS Teams can be accessed on a range of devices including mobile phones and games consoles. Where families are sharing electronic devices, there is the flexibility to watch these sessions back later via the 'posts' section of MS Teams or via MS Streams. Where students do not have this level of access we will support in the following ways:

- We will issue or lend laptops to pupils who meet the criteria. Please note this is carried out on a priority of need basis.
- We will issue or lend devices that enable an internet connection (for example, routers or dongles).
- Wherever possible we will always try to assist with ensuring our school community has access to online learning. Where it is not possible for us to support due to a lack of devices an alternative paper-based version of the remote learning will be made available.

For assistance with access to online learning please contact the staff at the bottom of this document.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- live teaching (online lessons) using MS Teams
- recorded teaching using MS Streams (Practical subjects only)
- longer-term projects. The work is chunked into weekly tasks and interim assessment points (Practical subjects only)

As with normal teaching, staff continue to deliver Quality First Teaching. Teachers use their professional discretion and adapt lessons as required. The 'live' element of the lesson (approximately 15-30 minutes) scaffolds the learning for the more independent tasks. These tasks have been designed to be completed in the remainder of the lesson time and students are not expected to be completing additional homework.

Where students have completed their assignments for that lesson, we recommend they take a 'wellbeing' break away from the computer/screen. It is also recommended that students try to build in a session of physical exercise into their day. Students will continue to have their normal break and lunchtimes.

Once per week students will be invited to a core group meeting. These offer students a 'wellbeing' check in and an opportunity to raise any concerns via their core tutor.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Students are expected to follow their timetable and complete all work set. We appreciate that this may be difficult for some families where people are sharing devices within the home. Please let your Head of Year know if there are any significant concerns.
- Students are expected to follow the behaviour expectations for online learning. They should have their mic muted and their camera off and only switch these on when they are invited to do so. They should use the chat function in a professional and appropriate manner. Where students do not follow these expectations, they may have their access rights removed.
- Parents and carers should try to facilitate a learning environment at home which allows students to take part in our remote education. It is not an expectation that parents monitor the engagement or progress of their son/daughter. Staff will inform where there are any concerns.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Student participation in a 'live' lesson is recorded for internal purposes only. Staff will not follow up a lack of attendance to each session as we are aware some families do not have this flexibility. HOY is monitoring this and may be in touch if this becomes an issue.
- Teaching staff will continue to check engagement and progress on a **weekly** basis. This will include:
 - Detailed assessment pieces (CPR). CPR will follow the usual assessment cycle in school – approximately every 5 lessons. Feedback will be given in the normal CPR methodology. This includes a progress comment that needs to be improved and the student's response in green.
 - More frequent assessment pieces including quizzes on Satchel One/Teams to check the learning. Shorter assessment tasks e.g. one paragraph response or marking work online e.g. Hegarty maths.
 - Verbal feedback is also provided via the 'live' MS Teams sessions. This may for example be reviewing common misconceptions from a previous task or a QA session on the learning as a plenary.
- If a student is not making progress or not engaging with their work, staff will contact parents via email or telephone. This will then continue to be monitored at a departmental level. If an improvement doesn't occur this will then be passed on to the HOY.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Work may be differentiated to enable students to access it.
- The SEND department will liaise with parents and carers to offer additional support
- Students may be invited into school to join the 'critical worker' groups where they can be supported by Teaching Assistants or to have access to the Personalised Learning Centre (PLC)
- Any specific concerns for SEND students should be sent to the SENDCo. Please see contact details below.
- Any student with an EHCP will be contacted weekly by SENDCo or their Keyworker via email or telephone conversation
- For an additional support regarding the local offer. The link can be found here www.sensupportstockport.uk

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Where **individual students** are working at home, you can access two areas to keep up to date with their studies:

- 1) Satchel One (SMH) – If your son/daughter is absent, they will access the classwork on SMH. Work on SMH is colour coded, with green being normal homework that all students are required to complete and work in red being a remote version of the work completed in lessons. This work from home (red work) should only be completed by students who are absent from class. Students should return any work required for submission via email to their class teacher. The class teacher will then in turn mark the work as submitted via the show my homework portal.
- 2) The Covid Section of the school webpage contains the curriculum plans for each subject area.

The member of the Senior Leadership Team with responsibility for 'Remote Learning' at Bramhall High School is Paul Wraith (Assistant Headteacher).

Key contacts:

Name and role	Email address
Paul Wraith – SLT Remote Learning	pwraith@bramhallhigh.stockport.sch.uk
Paul Williams - Headteacher	headteacher@bramhallhigh.stockport.sch.uk
IT Support	ITsupport@bramhallhigh.stockport.sch.uk
Janet Kennedy - Safeguarding	jkennedy@bramhallhigh.stockport.sch.uk
Clare Lewis – LAC	clewis@bramhallhigh.stockport.sch.uk
Sue Ahmed – HOY Year 7	sahmed@bramhallhigh.stockport.sch.uk
Angela Conduit – HOY Year 8	aconduit@bramhallhigh.stockport.sch.uk
Sally Stevens – HOY Year 9	sstevens@bramhallhigh.stockport.sch.uk
Jon Flynn – HOY Year 10	jflynn@bramhallhigh.stockport.sch.uk
Sophie Magee – HOY Year 11	smagee@bramhallhigh.stockport.sch.uk
Chris Masters - SENDCo	cmasters@bramhallhigh.stockport.sch.uk
Finance Team – FSM vouchers etc.	finance@bramhallhigh.stockport.sch.uk

Frequently asked questions

- 1) I am having issues with accessing some of the features on MS Teams. What should I do?

Students should download and install the full version of Microsoft Teams onto their device rather than using the web browser. If they are already using the downloaded version, then they should ensure they are running the latest version periodically. The download for Teams can be accessed via the link below:

<https://www.microsoft.com/en-gb/microsoft-teams/download-app#desktopAppDownloadregion>

A short MS Stream on accessing features on MS Teams can be watched on the link below (need to be signed in as the student)

[MS Teams](#)

If you are still experiencing difficulties, then contact IT support.

2) How can I tell if my son/daughter has handed in work?

You do not need to monitor this as teaching staff will notify you if any concerns exist. You can if you wish to do so login with your son/daughter on Teams and look at their work as you could look through their exercise books at home. Please note we cannot invite parents into the MS Teams. Only students with Bramhall High logins can access the sessions for safeguarding reasons. Satchel One (SMH) has an area which lets you know if work has been submitted/not submitted. Parents can login into this.

3) My son/daughter is struggling to complete everything. What should I do?

Student wellbeing is always our top priority. Staff will be understanding where people are struggling. Please contact your relevant HOY from the above list and they can pass this information on to individual teachers. It is vital that students get plenty of 'downtime' in the evenings and at the weekends and we welcome regular breaks away from screens.

4) Is it true that I can access additional data from my internet/mobile provider?

Additional data for mobile devices is available via most of the big providers for students working at home. Please see your providers website for further detail on how to claim this.

5) Will my child have a parents' evening and tracking report, or should I email my child's teachers for updates?

We are aware that due to the first national lockdown students from many year groups missed their parents' evening. The Senior Leadership group are currently discussing the most effective way of delivering this feedback and we will share more detail on this soon. In the interim phase we would ask that parents don't email staff for these updates as this will create additional workload.